

RESOLUTION NO. 2025-___

CITY OF LONDON

COUNTY OF LAUREL

WHEREAS, the City Council of the City of London wishes to establish procedures for regularly called meetings to assist with order and ensure that there is opportunity for public participation; and

WHEREAS, the City Council also wishes to ensure that there is the opportunity for all of its members to participate in the formulation of the agenda;

NOW THEREFORE, it is resolved that the following procedures are adopted for regular meetings:

- A. The following procedures are adopted for regular meetings, and shall be effective for the December regularly called meeting and meetings thereafter. Special meetings, in accordance with law, are limited to the agenda items announced in advance.

Agenda Preparation:

1. If the Mayor wishes to have an item added to the agenda, he may do so, by communicating, by email, personally, or otherwise, to the City Clerk and the members of the City Council, the item or item(s) that the Mayor wishes to have added to the agenda, not later than noon on the Wednesday preceding the regularly called meeting;
2. Any member of the Council wishing to add an item to the agenda shall be permitted to do so, by communicating, by email, personally, or otherwise, to the City Clerk and the remaining members of the City Council, the item or item(s) that member wishes to have added to the agenda, not later than noon on the Friday preceding the regularly called meeting;
3. In the event that the Mayor or a member of Council cannot meet the deadlines herein, including for reasons that an item was not anticipated but is necessary, he or she may request that the City Council amend the agenda to include that item at the time that consideration of the agenda is undertaken at the meeting;
4. All items for consideration, whether it be a resolution, municipal order, ordinance, or vote or discussion on any matter, shall be provided in written form to the members of the City Council, by email, personally, or otherwise, not later than one hour prior to the commencement of the regularly called meeting, or in the alternative bring hard copies to the meeting.
5. Nothing in this section shall prevent the City Council, at the meeting, from freely amending the agenda to add or remove any item, or from taking such action on an item that it deems appropriate, including tabling that item for additional consideration.

6. The agenda shall only consist of City business. The default agenda shall be as follows:

1. Call to order
2. Roll call
3. Pledge of allegiance
4. Opening Prayer
5. Approval or amendment of the agenda.
6. Approval or amendment of minutes from past meeting(s)
7. Department Head Reports – Police, Fire, Public Works, Bldg. Inspectors, Rescue Squad
 - a. Headcount – Full-time, Part-time, temporary
 - b. Salary Expense to include regular and overtime, Year-to-date actual vs. Budget
 - c. All Expenditures including but not limited to maintenance (vehicle and property), fuel, training, supplies, vehicles, equipment, legal fees, public relations, to show Year-to-date actual vs. Budget
8. New Business
9. Old Business
10. Public Comment Period
11. Adjourn

Minutes Preparation:

7. Minutes to be approved shall be prepared not later noon on the Wednesday preceding the regularly called meeting and the draft minutes sent to the City Council at that time.

Public Participation:

8. The City Council encourages public participation at its meetings. To ensure order, any person wishing to address the City Council shall sign in to a sign-in sheet that contains the persons name, address, and topic(s) they wish to speak on. Topic(s) must be related to the City of London or the business before it. The Mayor or presiding officer, shall remind the public of the sign-in requirement at least two minutes prior to calling the meeting to order. Immediately prior to the start of the meeting, the sign-in sheet to speak shall be collected by the City Clerk and delivered to the Mayor or presiding officer. After the conclusion of the meeting, the Mayor or presiding officer shall deliver the sign-in sheet to the City Clerk for record retention.
9. In order to ensure that there is equal opportunity for anyone wishing to speak to do so, and to ensure that there is appropriate order, any person wishing to speak, and who has signed in, shall be limited to a total of 2 minutes, which time limit shall be strictly enforced. If that person signs in to address more than one topic, their total time shall be limited to 2 minutes.

10. The Mayor or presiding officer shall call the speakers to speak in the order that they signed in; however, if someone signed in to speak to a particular topic that is on the agenda, then they shall be permitted to, and called to speak on, that item prior to discussion or consideration of that item.
11. Decorum: members of the public who shout, yell, speak when not called upon, or interrupt other speakers, are breaches of decorum and order. Upon a first violation at any meeting, the violator shall be informed that he or she has violated decorum rules and warned to cease the behavior. Upon a second violation at any meeting, the violator shall be informed that he or she has violated decorum rule and again be warned to cease the behavior and told that he or she will be ejected if it occurs again. The Mayor or presiding officer shall, upon a third violation, inform the violator that he or she has violated decorum rules and eject that person from the meeting.

Repealer

12. Municipal Order 2025-01 is repealed upon adoption of this resolution.

ADOPTED THIS 3rd day of November, 2025.

Mayor/Presiding Officer

Attest:

City Clerk

RESOLUTION NO. 2025-___

CITY OF LONDON

COUNTY OF LAUREL

WHEREAS, London City Ordinance 2014-04, which re-established the restaurant tax in London, Kentucky, stated, at Paragraph 8, that “The City Council forbids the Tourism Commission from issuing revenue bonds or borrowing money beyond the fiscal year without the express approval of the City of London Council members;” and

WHEREAS, Kentucky law likewise prohibits such a note and mortgage of City property, without the approval of the City Council, including in KRS 91A.390(7) and (8); and

WHEREAS, the Tourism Commission and Mayor signed a long term, 30-year, note and mortgage and other associated documents, including an assignment of rents and other proceeds (collectively the “Note and Mortgage”), with Cumberland Valley Bank, all without the approval of the City of London Council members, and in contravention of Kentucky law and the express restriction in London City Ordinance 2014-04 and KRS 91A.390(7) and (8), in July, 2025;

NOW THEREFORE, it is resolved:

1. That the City Council disapproves the aforesaid Note and Mortgage;
2. That the City Council authorizes Chris Wiest, Attorney at Law, PLLC and/or local counsel, Christy Shannon, Esq., to institute and prosecute to conclusion, including any appeals, an action for declaratory and injunctive relief and/or under KRS 91A.394, related to the Note and Mortgage, to invalidate and/or enjoin same, against appropriate parties, and to seek any and all other relief related to same that is appropriate;

ADOPTED THIS 3rd day of November, 2025.

Mayor/Presiding Officer

Attest:

City Clerk