

COMMONWEALTH OF KENTUCKY
CITY OF LONDON
ORDINANCE NO. 1004

AN ORDINANCE ESTABLISHING THE POSITION OF MAJOR IN THE CITY OF LONDON POLICE DEPARTMENT.

BE IT ORDAINED BY THE CITY OF LONDON AS FOLLOWS:

The City of London does hereby establish the position of Police Major as a position of employment in the City of London Police Department.

1. Responsibilities:

Under the direction of the Chief of Police, serves in the capacity of Assistant Chief of Police and as such, plans, organizes, directs, and coordinates the activities of the members of the Police Department. Is responsible for the enforcement of laws and ordinances, the prevention of crime, and the protection of life and property. In the absence of the Chief of Police he/she serves as Acting Chief of Police. Is responsible, along with the Chief of Police, of over-seeing the day-to-day operation of the Police Department. The class title requires completion of any and all tasks as directed by the Chief of Police.

2. Duties:

In association with the Chief of Police, plans, directs and exercise general supervision over the work of the entire department. Oversees and supervises the work schedules. Formulates and enforces rules and regulations, work methods and procedures. Monitors and insures that Command personnel, (Lt. and higher), adequately and appropriately reviews all reports, case preparations, court attendance, and all required activities of members of the department to insure compliance with departmental policy. Constantly and consistently monitors activities of recruit officers and regular officers to insure each receive adequate training in modern police methods and procedures, first aid, and related training. Enforces disciplinary measures when necessary. Monitors and insures that the investigations of major criminal offenses and the supervision thereof is accomplished in accordance with departmental policy. Cooperates with various agencies, federal and state and other local departments. Assists with the preparation of budget estimates and controls the expenditures of all department funds, and keeping expenditures within the approved departmental budgets. Oversees the drafting of correspondence, requisitions supplies, and approves or disapproves the purchase of equipment. Is responsible for monitoring Command personnel in their handling of complaints against an officer, meets with various commissions and citizen groups and performs public relations functions for the department. Provides day-to-day directions to Command personnel to insure an appropriate and cost effective operation of the Department each day.

3. Desirable Qualifications:

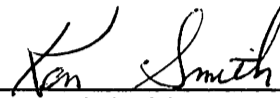
Training and Experience: Graduation from an accredited high school or equivalent (GED supplemented by five (5) to ten (10) years of progressive responsible experience as a police officer, including supervisory experience. Good decision making skills. Training in first aid procedures.

Special Necessary Requirement (s): successful completion of required training. Possession of a valid driver's license as issued by the Commonwealth of Kentucky. Ability to pass a physical exam.

Special Knowledge, Skills, and Abilities: Thorough knowledge of modern police administration and of police methods. Thorough knowledge of scientific methods of crime detection, criminal identification and radio communication. Thorough knowledge of controlling laws and ordinances. Demonstrated ability to lead and


direct the activities of police officers. Skills in the use of firearms. Administrative and analytical abilities. Ability to establish and maintain effective work relationships with officials, employees, and the general public. Ability to pass a physical examination. Resourcefulness. Sound judgment. Dependability. Firmness. Tact. Integrity.

4. Due to supervisory nature of employment, this is a salaried position of employment.
5. This Ordinance shall be effective immediately upon publication. All ordinances or parts of Ordinances in conflict herewith are repealed.



Mayor Kenneth Smith

Attested:



Connie McKnight
City Clerk

First Reading:	December 3, 2001
Second Reading:	January 7, 2002
Publication Date:	January 14, 2002