

COMMONWEALTH OF KENTUCKY
CITY OF LONDON

EXECUTIVE ORDER 2023-04

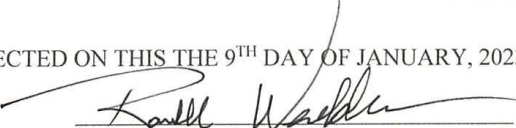
REGARDING OPEN RECORDS REQUESTS

All City of London Departments are directed that if you or any member of your Department receives an Open Records Request (“ORR”) (KRS 61.872-61.884) from anyone, you should:

1. Immediately (same day) send a copy of the same to the Mayor of the City of London, London City Attorney and the London City Clerk with an estimate of the time it will take to collect the information (there is a five [5] day turnaround period for delivery of information requested in ORR),
2. Begin collecting the information requested in the ORR; however, if the information is voluminous, you should contact the City Attorney and/or the City Clerk advising them of the approximate amount of time to collect the information and/or the approximate number of pages involved,
3. Schedule a date and time to review to review the documents with the City Attorney; the City Attorney will respond on your behalf.

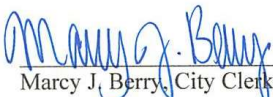
Email addresses to be used are: Mayor Randall Weddle randall@londonky.gov
City Clerk Marcy Berry marcyberry@londonky.gov
City Attorney Larry Bryson larry.bryson@londonky.gov

IT IS SO ORDERED AND DIRECTED ON THIS THE 9TH DAY OF JANUARY, 2023.



Mayor Randall Weddle

Attested:



Marcy J. Berry, City Clerk