**CITY OF LONDON**

**ALCOHOLIC BEVERAGE CONTROL**

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| **503 South Main Street** | **London, KY 40741** |
| **PHONE: 606/878-7004** | **FAX: 606/878-9758** |

**abcadmin@londonpd.com**

**NQ2 AND LIMITED RESTAURANT REMINDERS**

-Don’t forget to ID/Card **EVERYONE.**

**-TAKE** an ID if you know it is a fake. Hold and contact the police if you are not sure. If an ID is confiscated, please notify the ABC Office.

-If any intoxicated person enters a business, call the police.

-If an intoxicated person leaves before the police arrive, give 911 Dispatch an update.

-Don’t forget to complete a City of London ABC Incident Report. Incidents have been occurring and not been reported. Remember: When in doubt, fill one out.

-After the ABC Incident Report is completed, please contact the ABC Office.

-Refusing to serve is OK and you have the right to do so. Just remember the liability involved when serving and selling alcohol.

-When serving, be mindful of excessive alcohol consumption by the customer.

-If an intoxicated customer is cut off or refused to be served, do not allow them an opportunity to leave without a sober driver. CALL the police. ALSO, prevent anyone else from providing the individual with alcohol.

-If alcoholic beverages are missing, call 911 and have a police report made for theft. ALSO, don’t forget to complete an ABC Incident Report and notify the ABC Office.

-Certified Alcohol Server training verifications must be kept where any officer can verify.

-Updated Alcohol Server training verifications must be turned into the ABC Office quarterly.

-Regulatory Fees are to be paid monthly to the ABC Office no later than the 20th day of the month.